

## Director of Finance – USA

Our client located in the United States requires a well-qualified Director of Finance for their hotel.

The Director of Finance will be required to supervise and direct the financial activities of the hotel, safeguard the assets, and prepare all financial reports in accordance with Generally Accepted Accounting Principles and will serve as a financial advisor to the Hotel Management team and Ownership.

He/she will carry out supervisory responsibilities in accordance with the organizations policies and applicable laws. Responsibilities include: interviewing, hiring and training employees; planning, assigning and directing work; appraising performance, rewarding and disciplining employees; addressing complaints and resolving problems.

This position requires a combination of education equivalent to a BA or BS degree in accounting as well as 5 years experience in hotel accounting, preferably in the luxury hospitality market. Prior experience as a Director of Finance/Controller of a branded, full-service hotel is needed for this opportunity. Varied background in overall financial management in a centralized accounting environment is required. Prior experience working on budgeting, forecasting, and cost controls is essential for this opportunity. Must have strong computer skills, including but not limited to Microsoft Office, ADP Payroll, Opera, Anybill, & Lyceum. Must possess strong written and verbal communication skills. Must be able to work well in a team as well as individually motivated. Must be able to communicate effectively with staff & the public. Must possess the ability to multi-task.

Salary: \$100,000 US plus bonus

## Director of Finance and Accounting – Canada

A prestigious and prominent 4-5 Star Stand Alone Hotel located in Toronto is looking for a Director of Finance and Accounting who would direct the financial operations of the hotel, ensuring the security of the assets of the company in a decentralized accounting environment. This is a top Accounting job in a large full service, luxury hotel, typically supervises clerical accounting employees in a full range of functions such as Accounts Payable, Accounts Receivable, Credit/Collections, Purchasing, Audit, Payroll, and/or Accounting Operations.

The successful candidate must have a minimum of ten (10) years in hotel accounting or audit with at least two (2) years in an Assistant Controller or similar supervisory role, or an equivalent combination of education and work-related experience. CPA preferred. Must speak fluent English. Other languages preferred but not required. Furthermore, He/She must:

- Be a graduate of Bachelor's degree in Accounting, Finance or equivalent.
- Possess excellent mathematical skills, including budgeting, profit/loss concepts, percentages, and variances are utilized frequently.
- Have a remarkable problem solving skills, reasoning, motivating, organizational and training abilities.
- Be able to carry / lift items weighing up to 25 pounds.
- Be flexible. This position may be required to work nights, weekends, and/or holidays.

Salary offered is \$100,000-\$115,000 per year, or negotiable depending on experience.