



# Job Description

## Assistant General Manager Yacht, Golf & Country or Private Executive Club

### Key Responsibilities:

1. Contribute to the Club Community in a manner that exemplifies the Mission, Vision and Values of the organization;
2. Contribute to the development and execution of the Club's strategic and annual business plan.
3. Prepare strategy and programs for individual business units to achieve approved objectives and oversee their implementation
4. Work with the General Manager and Finance Director on all projects and capital expenditures
5. Identify key business opportunities to drive revenue, as well as assisting with the enhancement of Member Satisfaction
6. Along with the Senior Management team, assist with managing all aspects of the Club in the absence of the General Manager
7. Serve as a Management Representative on appropriate Club Committees
8. Serve as an active Brand Ambassador within the international communities in the country

### Applicants must meet the following requirements and have relevant skill sets including:

1. College/University degree with a demonstrated desire for ongoing industry knowledge
2. At least 10 years in Senior Management roles with extensive hospitality and/or private club experience
3. A strong Food & Beverage background with a proven ability to drive service and culinary standards
4. Experience managing a large team in a high volume, multi-function club or leisure facility
5. Be highly adaptable with the ability to work in a fast-paced environment. This includes a strong attention to detail
6. The ability to genuinely relate with people across many cultures and socio-economic groups
7. Possess strong business planning capabilities and have an excellent financial acumen
8. Excellent verbal and written communication skills including a strong competency in presentation skills